

**National VISA (type D)**  
**international student's exchange, semester study programs**  
**over 90 days**

**BASIC REQUIREMENTS/DOCUMENTS EVERY APPLICANT HAS TO PROVIDE:**

1. **Visa application form** one completed, printed and signed application – in point 36 and 37 and under data processing clause (application for minors under 18 years old must be signed by at least one parent, if none of the parent can't be present during appointment application must be notarized).
2. **One photograph**, in color, passport size, taken within the last 6 months against plain white background, with mouth closed
3. **Passport or equivalent travel document**  
Please make a copy of the passport's data page (the one with a photo).  
Please note these important regulations concerning your passport:
  - ✓ it is valid for at least 3 months after the date of intended departure from Poland (Schengen States),
  - ✓ contains at least two blank visa pages,
  - ✓ has been issued within the last 10 years.
4. **Proof of legal residence** in the United States of America and a valid re-entry document (for non US citizens):
  - original of Permanent Resident Card (so called Green Card),
  - or U.S. resident visa type A, E, F (with endorsed I-20 -each endorsement is valid for 1 year, may be used for re-entry of the student), G, H, I, J plus J1 documents, L, O, R.**Please make a copy of the visa/Permanent Resident Card.** The U.S. residence permit or a visa and also endorsed I-20 must be valid at least **three months beyond the intended departure** from the territory of Poland or other Member States (Schengen).
5. **Proof of address**, e.g. valid driver's license, utility bill, lease.

**SUPPORTING DOCUMENTS:**

1. **Admission letter from inviting Polish academic institution** confirming participation of the student in an exchange/ study program, specifying the time frame, guarantee of accommodation (address), source of sponsorship (if applies). The letter has to be an original document.
2. **Reference letter of student status from home academic institution**, confirming participation of the student in an exchange/ study program, specifying the time frame, guarantee of accommodation (address), source of sponsorship. The letter has to be an original document.
3. **Flight reservation** (roundtrip, confirmed). The reservation must contain the name of the passenger and a confirmation number verifiable online.

4. **Accommodation** (confirmed and verifiable) for the entire stay in Poland (and other Schengen States if visiting) including dates and address (e.g. letter of admission to a dormitory, rental agreement, hotel reservation). The hotel reservation must include the name of the student, address and telephone to the hotel and a confirmation number verifiable online. In case of private accommodation **invitation letter from your host** (a family member or a friend), including name of host, period of stay and address, informally signed and copy of Polish national ID or passport (or copy of residence permit of inviting person and copy of rental agreement if applicable).
5. **Proof of travel medical insurance:** confirmation letter from a health insurance company (not from the academic institution) including all listed conditions:
  - ✓ first and last name of the student,
  - ✓ information about area of coverage – all Schengen States,
  - ✓ insurance content: medical treatment, medical evacuation and medical repatriation back into the USA as well as repatriation of mortal remains,
  - ✓ with a minimum of 30,000 Euros (or 50,000 USD) for trips outside the U.S., no deductible,
  - ✓ issued in either the US or in the Schengen State.
6. **Proof of sufficient financial means:** e.g. bank statements from last 3 months with name and address of the owner(s), proof of scholarship OR financial support letter signed by parent/s (signature must be certified by a notary public) with parent/s bank statements from last 3 months (or from a legal guardian or sponsoring company).

#### **PLEASE NOTE !**

##### **If applicant is under the age of 18:**

birth certificate with parental information, original and official translation into English or Polish, passport copies of both parents, consent letter signed by both parents (signature must be certified by a notary public if parent is not present at the interview).

##### **Important:**

- ❖ All supporting documents that are submitted will not be returned.
- ❖ Please make copies of original documents such as a passport, proof of immigration status and bring the originals to the review.
- ❖ The Consulate reserves the right to return incomplete documentation at the applicant's own risk and cost and the visa fee will not be refunded.
- ❖ The Consulate reserves the right to ask for additional documentation or to conduct an additional personal interview with the applicant.
- ❖ The Consulate does not bear any responsibility for any expenses made by the applicant with connection to the upcoming trip.

**Please Note:** Although the information on this website has been prepared with utmost care, we cannot accept any responsibility for inaccuracies contained herein.